

Exhibit 1

Formal Accounting Forms
Petition
Receipt and Release
Waiver and Consent to Accounting
Citation

**All forms can be found at:
www.nycourts.gov**

For Office Use Only

Filing Fee Paid \$ _____

Receipt No: _____

DO NOT LEAVE ANY ITEMS BLANK

SURROGATE'S COURT OF THE STATE OF NEW YORK
COUNTY OF _____

-----X
ACCOUNTING BY _____

as the _____

of the ESTATE OF _____

a/k/a _____

Deceased.

-----X

PETITION FOR JUDICIAL
SETTLEMENT OF ACCOUNT OF

- Executor
- Administrator
- Trustee
- Other [specify] _____

File No. _____

TO THE SURROGATE'S COURT, COUNTY OF _____

It is respectfully alleged:

1. The name(s), and address(es) of the petitioner(s), the type and date of letters issued, and the amount and surety of petitioner's (s') bond, if any, are as follows:

Name: _____

Address: _____
(Street Address) (City/Town/Village)

(County) (State) (Zip) (Telephone Number)

Mailing address: _____
(if different from above)

Type of letters issued: _____ Date letters issued: _____

Amount of bond: \$ _____ Name of surety: _____

Name: _____

Address: _____
(Street Address) (City/Town/Village)

(County) (State) (Zip) (Telephone Number)

Mailing address: _____
(if different from above)

Type of letters issued: _____ Date letters issued: _____

2. The decedent's name, date of death and domicile are as follows:

Name: _____ Date of death: _____

Domicile: _____
(Street Address) (City/Town/Village)

_____ (State) (Zip Code)

Township of: _____ County of: _____

3. The petitioner(s) present (s) and render (s) herewith, a verified account of petitioner's (s') proceedings in this estate or trust, for the period from _____ to _____, showing the gross value of assets, including principal and income, to be the sum of \$ _____.

4. (a) An order was entered in this Court on _____, 20__.
- Exempting the estate from tax
 - Fixing and assessing the tax due

[Attach a copy of the tax order and receipt]

- (b) The following return (s) (was) (were) filed:
- ET-90 [For decedent's dying on or after May 25, 1990]. Yes No
A copy was filed with the Surrogate's Court
 - TT-385 [For decedent's dying before May 25, 1990]
 - 706 or 706NA

The estate taxes with respect to this estate were paid in full.
[Attach a copy of letter of discharge.]

- (c.) No tax proceeding or return was required for this estate.

5. The rendering of such account at this time is proper because
check appropriate reason]

- seven months have elapsed since letters were issued to petitioner(s);
- letters issued to the petitioner(s) have been revoked,
- more than one year has elapsed since the preceding account of the petitioner(s) was settled;
- other reason [specify]:

6. The names and post-office addresses of all persons and parties interested in this proceeding who are required to be cited under the provisions of Surrogate's Court Procedure Act §2210, or otherwise, or concerning whom or which the Court is required to have information, are set forth in subdivision (a) or (b):

- (a) All persons and parties so interested herein who are of full age and sound mind, or which are corporations or associations, are as follows:

Name	Nature of Interest	P.O. Address
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

(b) All persons so interested herein who are infants or incompetents or persons believed to be mentally incapable to adequately protect their rights, or persons whose existence, identity, or whereabouts are unknown (including persons who are virtually represented under SCPA §315) are as follows:

[Furnish all information specified in **NOTE** at bottom of page]

Name	Nature of Interest	P.O. Address
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

[NOTE: In the case of each infant, state (a) name, birth date, age, nature of interest, domicile, residence address, and the person with whom he/she resides; (b) whether or not he/she has a guardian or testamentary guardian, and whether or not his/her father, or if he/she be dead, his/her mother is living; and (c) the name and post office address of any guardian and any living parent. In the case of each incompetent or person incapable of adequately protecting his/her rights, state (a) name, nature of interest, and post office address; (b) facts regarding his/her incompetency, including whether or not a committee has been appointed and whether or not he/she has been committed at any institution; (c) the names and post office addresses of any committee, conservator, guardian, and person or institution having care and custody of him/her, and any relative or friend having an interest in his/her welfare. In the case of unknowns, describe in identical language to be used in citation for publication. In the case of a person confined as a prisoner, state place of incarceration. With respect to virtual representation see Uniform Court Rule, §207.18.]

- 7. There are no persons interested in this proceeding other than those herein about mentioned.
- 8. No prior application has been made to this or any other court for the relief requested in this petition.

WHEREFORE the petitioner(s) pray (s) that the account of proceedings be judicially settled

[specify any other relief requested.]

and that process be issued to all necessary parties who have not appeared to show cause why the relief requested should not be granted; and that an order be granted directing the service of process pursuant to the provisions of SCPA Article 3 upon such persons named in Paragraph (6) whose names or whereabouts are unknown and cannot be ascertained or who may be persons on whom service by personal delivery cannot be made.

Dated: _____

1. _____
(Signature of Petitioner)

(Print Name)

2. _____
(Signature of Petitioner)

(Print Name)

3. _____
(Name of Corporate Petitioner)

(Signature of Officer)

(Print Name and Title of Officer)

VERIFICATION

[For use when petitioner is an individual]

STATE OF NEW YORK)
COUNTY OF _____) ss.:

The undersigned, the petitioner (s), named in the foregoing petition, being duly sworn, say (s): (I) (We) have read the foregoing petition subscribed by me (us) and know the contents thereof, and the same is true of (my) (our) own knowledge, except as to the matters therein stated to be alleged upon information and belief, and as to those matters (I) (we) believe it to be true.

(Signature of Petitioner)

(Print Name)

(Signature of Petitioner)

(Print Name)

Sworn to before me on _____, 20____

Notary Public
Commission Expires:
(Affix Notary Stamp or Seal)

Signature of Attorney: _____

Print Name: _____

Name of Attorney: _____

Tel. No.: _____

Address of Attorney: _____

VERIFICATION

[For use when petitioner is a bank or trust company]

STATE OF NEW YORK)
COUNTY OF _____) ss.:

I, the undersigned, a _____ of
(Title)

(Name of Bank or Trust Company)

being duly sworn, say (s),

I have read the foregoing petition subscribed by me and know the contents thereof, and the same is true of my own knowledge, except as to the matters stated to be alleged upon information and belief, and as to those matters I believe it to be true.

(Name of Bank or Trust)

BY _____
(Signature of Officer)

(Print Name and Title)

Sworn to before me on _____, 20____

Notary Public
Commission Expires:
(Affix Notary Stamp or Seal)

Signature of Attorney: _____

Print Name: _____

Name of Attorney: _____

Tel. No.: _____

Address of Attorney: _____

SURROGATE'S COURT OF THE STATE OF NEW YORK
COUNTY OF _____

-----X
ACCOUNTING BY _____

as the _____

of the ESTATE OF _____

a/k/a _____
Deceased.

-----X

RECEIPT AND RELEASE

File No. _____

The undersigned, being of full age, sound mind and under no disability, and entitled to share in the estate of the above named decedent as a [check one] legatee under a will, distributee of an intestate share, trust beneficiary, creditor of the estate, other [specify]

- (a) Acknowledges that each fiduciary named above has fully and satisfactorily accounted for all assets of the estate;
- (b) Approves the written account verified on _____, 20 ____ as submitted to the undersigned;
[Delete paragraphs (a) and (b) if the undersigned is not interested in or affected by the amount of the residuary estate or trust, or if being made pursuant to a decree of the court.]
- (c) Acknowledges receipt of money paid or property transferred or delivered as follows:

money (cash or check): \$ _____

the following property: valued at \$ _____

The following payment and/or transfer is in full payment or distribution of :

- a legacy under Paragraph/Article _____ of the will or trust;
- a claim against the estate;
- the amount directed to be paid by a decree of this court dated:
- other [specify]:

- (d) Releases and discharges each fiduciary named above from all liability to the undersigned for any and all matters relating to or derived from the administration of the estate; waives the issuance and service of a citation to attend any and all proceedings for the judicial settlement of the account; and authorizes the Surrogate to make and enter a decree settling the account and fully releasing and discharging each fiduciary named above as to all matters embraced therein.

Dated: _____

(Signature)

(Corporate Name)

(Print Name)

(Signature of Officer)

STATE OF NEW YORK)
COUNTY OF _____) ss.:

On _____, 20____, before me personally appeared

[INDIVIDUAL]

_____ to me known and known to me to be the person

described in and who executed the foregoing receipt and release and duly acknowledged the execution thereof.

[CORPORATION]

_____ to me known, who duly swore to the foregoing instrument and who did say that he/she resides at _____ and that he/she is a _____ of _____ the corporation/national banking association described in and which executed such instrument; and that he/she signed his/her name thereto by order of the Board of Directors of the corporation.

Notary Public
Commission Expires:
(Affix Notary Stamp or Seal)

Name of Attorney: _____

Tel. No.: _____

Address of Attorney: _____

SURROGATE'S COURT OF THE STATE OF NEW YORK
COUNTY OF _____

-----X

ACCOUNTING BY _____

as the _____

of the ESTATE OF _____

a/k/a _____

Deceased.

-----X

WAIVER OF CITATION AND CONSENT
IN ACCOUNTING

File No. _____

The undersigned, being of full age, and sound mind, residing at the address written below, having an interest in this proceeding, waives the issuance and service of citation in this proceeding, and consents to the submission of a decree settling the account as filed and adjusted without further notice. I acknowledge receipt of a copy of the summary statement of account.

Date	Signature	Street Address	Interest
	Print Name	City/Town/Village	State/Zip

STATE OF NEW YORK)

COUNTY OF _____) ss.:

On _____, 20____, before me personally appeared

[INDIVIDUAL]

_____ to me known and known to me to be the person described in and who executed the foregoing waiver and consent and duly acknowledged the execution thereof.

[CORPORATION]

_____ to me known, who duly swore to the foregoing instrument and who did say that he/she resides at _____ and that he/she is a _____ of _____ the corporation/national banking association described in and which executed such instrument; and that he/she signed his/her name by order of the Board of Directors of the corporation.

Notary Public
Commission Expires:
(Affix Notary Stamp or Seal)

Name of Attorney: _____ Tel. No.: _____

Address of Attorney: _____

[Note: You may request a copy of the full account from the petitioner or petitioner's attorney.]

SURROGATE'S COURT - _____ COUNTY
CITATION

THE PEOPLE OF THE STATE OF NEW YORK,
By the Grace of God Free and Independent

TO

A petition and an account having been duly filed by _____, whose address is

YOU ARE HEREBY CITED TO SHOW CAUSE before the Surrogate's Court, _____ County,

at _____, New York, on _____ 20____, at _____ o'clock in the _____

noon of that day, why the account of _____, a summary of which has been served herewith,

as _____, of the estate of _____ should not be judicially settled.

[State any further relief requested]

Dated, Attested and Sealed,

_____, 20____
(Seal)

HON. _____
Surrogate

Chief Clerk

Name of Attorney: _____

Tel. No.: _____

Address of Attorney: _____

[Note: This citation is served upon you as required by law. You are not required to appear; however, if you fail to appear it will be assumed you do not object to the relief requested. You have a right to have an attorney appear for you, and you or your attorney may request a copy of the full account from the petitioner or petitioner's attorney.]